

VOLUNTEERS ARE THE SECRET TO OUR SUCCESS.

Please complete this form, **CIRCLE** the committee(s) in which you are interested, and mail to or drop off at Beth Yeshurun. You may also e-mail your choices to volunteer@bethyeshurun.org. Thank you for your support!

VOLUNTEER OPPORTUNITIES

ADMINISTRATIVE OFFICE: Welcome and greet members and visitors. Answer telephone calls and provide information. Very busy environment.

ADULT ACTIVITIES: Works in cooperation with spiritual leaders to provide courses of study and programs of interest and educational experience.

BUDGET & FINANCE: (Meets monthly) Prepares a budget showing estimated annual expenses of the congregation and the anticipated income from dues and other sources to meet such budget; reviews annual certified audit.

BUILDING ARTS: Approves gifts of art and art acquisitions and displays these within the synagogue.

BUILDING PROPERTIES: Reviews maintenance of building and physical property, keeps property in good order and repair, supervises and directs the operation and use of the building, formulating necessary rules and regulations.

CONGREGATIONAL DIRECTORY: Develop and produce an online and print directory of synagogue members.

CULTURAL ARTS: Promotes cultural events at/for the synagogue.

EDUCATION (Religious School): (Meets monthly) Formulates policies, procedures and guidelines, and prepares a proposed budget for the operation of the Beth Yeshurun Religious Schools.

ENDOWMENT: Help secure the financial stability of the congregation through legacy and planned giving.

GREENFIELD CHAPEL: Provides governance for the ritual and other matters concerning the Greenfield Chapel minyan.

HIGH HOLIDAYS: Coordinates and schedules the necessary functions and activities for High Holidays, i.e. honors, arrangement of space, parking and transportation, police, ushering, babysitting, and any other items deemed necessary.

HOUSE: Establishes rules for the use and operation of the facilities and rooms within the synagogue.

INVESTMENT: Develops investment guidelines for the synagogue's funds; oversees management of synagogue funds by professional advisors as determined by the committee.

KEHILIAH: Help create a warm and welcoming environment for all by becoming an Ambassador. Work with Membership Recruitment, Retention, Engagement and Integration. This committee also works to include those with special needs and disabilities. Help build Beth Yeshurun into a greater community.

MEMBERSHIP: (Meets monthly) Responsibilities include interviewing prospective members, setting congregational dues structure, reviewing and re-evaluating members' dues, verifying membership dues and other assessments remain current, reviewing and acting upon resignations, promulgating and amending necessary rules to carry out the responsibilities of the committee.

MUSEUM OF JUDAICA: Recommends policies and practices relating to utilization and administration of the Museum.

PERSONNEL/ADMIN. PRACTICES: Interprets and reviews personnel and administrative policies of the congregation.

PUBLIC RELATIONS/PUBLICITY: Maintains contact with other religious organizations, societies and public at large, oversees all printed matter within the congregation and publicity through newspapers, radio, TV, or religious publications.

RITUAL: Cooperates with the rabbis to arrange for a service which is in conformance with the religious principles of the congregation.

SECURITY: Addresses the security needs of our building and schools.

SOCIAL ACTION: Acts as liaison between the congregation and community in matters of mutual interest.

SPECIAL EVENTS: Help plan small and medium size events designed to support programs of benefit and interest to our members.

YAD SQUAD: Enhance and practice Torah and Haftarah Reading Skills.

YOUNG ADULTS STEERING COMMITTEE: Help plan fun, interesting and meaningful activities and events for young adults in their 20's and 30's.

Name: _____

Email: _____

Home: _____

Cell: _____

Work: _____

